



## **University Libraries @ BGSU**

Library web address:

- <http://www.bgsu.edu/colleges/library/>

Library map:

- <http://www.bgsu.edu/colleges/library/clickablemap.html>
- [http://www.bgsu.edu/colleges/library/lib\\_tour\\_main.html](http://www.bgsu.edu/colleges/library/lib_tour_main.html)

Library hours:

- <http://www.bgsu.edu/colleges/library/hours.html>

Reference/Information Desk:

- 419.372.6943

Circulation Desk

- 419.372.2051

Number of libraries in system:

- Jerome Library (humanities) (main campus)
- Ogg Science Library (main campus)
- Northwest Ohio Regional Depository (remote storage facility)
- Firelands (Port Clinton)

Special Collections:

- Curriculum Resource Center K-12 materials (2<sup>nd</sup> floor of Jerome)
- Music Library (3<sup>rd</sup> floor of Jerome)
- Popular Culture Library (4<sup>th</sup> floor)
- Center for Archival Collections and Great Lakes (5<sup>th</sup> and 6<sup>th</sup>)

Name of Online Catalog for finding books, videos and other materials:

- BGSU Libraries Catalog

Where can I find magazine and journal articles on my topic?

Beneath the "Finding Articles" heading on the left side of the main library web page, click on "Research Databases." Choose a database depending on your need. Academic Search Premier is a general EBSCO database you may have used before.

Can I access the library article databases from my residence hall?

- Yes, most of the databases are available any where on campus.

Can I access the library article databases off campus?

- Yes, most of the databases are available off campus. Just access the databases the same way you would if you were on campus. You will be prompted for your name, student P00 number, and your library PIN.

Reserves:

- Some reserve materials are online. Your professor will provide details.
- Some reserve materials are in the reserve reading room across from the circulation desk in Jerome Library.

Call number system:

- Library of Congress

Computer Availability

- 60 reference area computers (Internet access only)
- Campus Information Technology full service computer lab (1<sup>st</sup> floor of Jerome)

Computer printing

- Free
- Unlimited

Photocopying procedures:

- Most photocopiers in the library require a copy card. Copy cards may be purchased at the circulation desk or from vending machines in the photocopy room. Copy cards cost \$1.00 to purchase and they are good for the entire time you are at the University. To add value to your copy card, insert card into designated vending machines in the photocopy room or across from the circulation desk and add \$1 or \$5 credit. Copies cost .9 when using a copy card.

How do I get in-person help?

- The Reference and Information desk is staffed nearly all the hours the Library is open. Feel free to ask us questions. We are here to help you.
- You may set up an appointment with a professional librarian for assistance with a research project anytime during the year. Stop by or call the Reference/Information desk for more details.

Can I get help online?

Email reference

- Go to <http://www.bgsu.edu/colleges/library/infosrv/ref/email.html> and fill out form. You will hear an answer back from us within 2 business days.

Chat reference

- Go to <http://www.bgsu.edu/colleges/library/infosrv/ref/virtual/>

- You will be connected with an Ohio academic librarian real time for immediate answers.

#### Online Tutorials

- Go to <http://www.bgsu.edu/colleges/library/infosrv/lue/litut.html>

#### Does the library offer tours or orientation sessions?

- The library does not offer any special tour times. You may call Christy Reineck at 372-2362 to set up an appointment for an individual tour of the Jerome Library.

#### Other special services:

- Writing assistance also available in Jerome Library from trained Writing Consultants (Tuesdays, Wednesdays, & Thursdays each week from noon-2:00pm.)

#### Campus map:

- <http://www.bgsu.edu/map/>